

Richfield Public School Academy
School Emergency Drills Documentation Form
2015-2016 School Year

School Name: Richfield ELC

| <u>Type of Drill</u> | <u>Scheduled Event at Time of Drill</u> |
|-------------------------|---|
| Fire Drill (5 required) | Standard |
| Tornado (2 required) | Lunch/Recess |
| Lock Down (2 required) | Other Event |

Name of Reporting School: Richfield ELC

Date of Drill: 9-1 Time of Drill 3:15
(AM/PM)

Drill Was: Announced/Unannounced

Exact time required to evacuate/secure building: 2:25 to check all rooms

Total number of participants:
227

Comments/Remarks by Drill Conductor: 2:25 to check rooms, 3:15 to all green

The Report is Emergency Drill Number 2 for the school year.

Name of Person Conducting Drill: David Farley

Title of person Conducting Drill:
Principal

Signature of Person Conducting Drill:
