

Richfield Public School Academy

School Emergency Drills Documentation Form

2015-2016 School Year

School Name: Richfield ELC

Type of Drill

Scheduled Event at Time of Drill

Fire Drill (5 required)

Standard

Tornado (2 required)

Lunch/Recess

Lock Down (2 required)

Other Event

Name of Reporting School: Richfield ELC

Date of Drill: 2-1-16 Time of Drill 9:30 (AM/PM)

Drill Was: Announced/Unannounced

Exact time required to evacuate/secure building: 3:05 to ensure all rooms are locked

Total number of participants: 241

Comments/Remarks by Drill Conductor: _____

The Report is Emergency Drill Number _____ for the school year.

Name of Person Conducting Drill: David Farley

Title of person Conducting Drill: Principal

Signature of Person Conducting Drill: David Farley