

Richfield Public School Academy  
School Emergency Drills  
Documentation Form  
2015-2016 School Year

Type of Drill

- Fire Drill (6 required)
- Tornado (2 required)
- Lock Down (2 required)

Time of Drill

- Standard
- Class Change
- Lunch/Recess
- Other Event

Name of reporting school: Richfield Public School Academy

Date of Drill: 4-10-16 Time of Drill: (AM/PM) 2:55

Drill was: Announced

Unannounced

Exact time required to evacuate/secure building: 2:00 to secure, 10:25 to return  
Total number of participants: 250 kids were accounted for.

Comments/Remarks: Drill took place during class change after AHO.

This report is emergency drill #      for the school year.

Name of person conducting drill: David Farley

Title of person conducting drill: Principal

Signature of person conducting drill: 