

Richfield Public School Academy
School Emergency Drills Documentation Form
2016-2017 School Year
School Name: Richfield Early Learning Center

Type of Drill

Scheduled Event at Time of Drill

Fire Drill (5 required)

Standard

Tornado (2 required)

Lunch/Recess

Lock Down (2 required)

Other Event

Name of Reporting School: Richfield Early Learning Center

Date of Drill: 9/20 Time of Drill 305 (AM/PM) PM

Drill Was: Announced/Unannounced Unannounced

Exact time required to evacuate/secure building: 4:05 to check all rooms

Total number of participants: 240

Comments/Remarks by Drill Conductor: _____

The Report is Emergency Drill Number 2 for the school year.

Name of Person Conducting Drill: Dawn Farley

Title of person Conducting Drill: Principal

Signature of Person Conducting Drill: DF