

**Richfield Public School Academy**  
**School Emergency Drills Documentation Form**  
**2016-2017 School Year**  
**School Name: Richfield Early Learning Center**

**Type of Drill**

**Scheduled Event at Time of Drill**

Fire Drill (5 required)

Standard

Tornado (2 required)

Lunch/Recess

Lock Down (2 required)

Other Event

Name of Reporting School: Richfield Early Learning Center

Date of Drill: 3-1-17

Time of Drill 10:55 (AM/PM)

Drill Was: Announced/Unannounced

Exact time required to evacuate/secure building: 4:10:84

Total number of participants: 219

Comments/Remarks by Drill Conductor: \_\_\_\_\_

The Report is Emergency Drill Number 2 for the school year.

Name of Person Conducting Drill: Pamela Haldy

Title of person Conducting Drill: Superintendent

Signature of Person Conducting Drill: Pamela Haldy