

Richfield Public School Academy
School Emergency Drills Documentation Form
2016-2017 School Year

School Name: Richfield Early Learning Center

<u>Type of Drill</u>	<u>Scheduled Event at Time of Drill</u>
<u>Fire Drill (5 required)</u>	<u>Standard</u>
Tornado (2 required)	Lunch/Recess
Lock Down (2 required)	Other Event

Name of Reporting School: Richfield Early Learning Center

Date of Drill: 4/17/17 Time of Drill 10:35 (AM/PM)

Drill Was: Announced/Unannounced

Exact time required to evacuate/secure building: 2:27 to check that building was 100% clear.

Total number of participants: 240

Comments/Remarks by Drill Conductor: _____

The Report is Emergency Drill Number 4 for the school year.

Name of Person Conducting Drill: Daniel Farley

Title of person Conducting Drill: Principal

Signature of Person Conducting Drill: [Signature]