

**Richfield Early Learning Center
School Emergency Drills
Documentation Form
2017-2018**

Type of Drill

Fire Drill

Tornado

Lock Down

Name of reporting school: Richfield Early Learning Center

School Year of Drill: 2017-2018

Date of Drill: June 28, 2018

Time of Drill: 9:05 (AM/PM)

This report is emergency drill # 2 for the school year.

Name of person conducting drill: Tia Doyle

Title of person conducting drill: Principal

Building cleared in 1 minute, 52 seconds

Signature of person conducting drill.

A handwritten signature in black ink that reads "Tia Doyle". The signature is written in a cursive style with a large, looped initial "T".