Richfield Public School Academy
School Emergency Drills
Documentation Form
2018-2019 School Year

Type of Drill	**Time of Drill**
☐ Fire Drill (6 required)	**Standard**
☒ Tornado (2 required)	Class Change
☐ Lock Down (2 required)	Lunch/Recess
	Other Event

Name of reporting school: Richfield Public School Academy

Date of Drill: 4/26/19 Time of Drill: 1:30 (AM/**PM**)

Drill was: **Announced** Unannounced

Exact time required to evacuate/secure building: **3 minutes 14 seconds**

Total number of participants: 462

Comments/Remarks: The alarm was shut off at **1:33 pm**

Students and staff did very well getting into the emergency positions and students were quiet and patient. Each student sat correctly in the hallway.

This report is emergency drill **#2** for the school year.

Name of person conducting drill: Dan Winther

Title of person conducting drill: 2-5 Co-Principal

Signature of person conducting drill: