

Good morning Richfield families,

Announcement: Monday April 27 from 10:00 to 2:00 and Tuesday April 28: 3:00-6:00 -Center Road Campus-pick up work, check out chromebooks and pick up breakfast/lunch. Please read below:

On behalf of our Richfield staff and our Board of Directors I would like to say that you, our families, are on our minds and in our hearts. Please know that we are here for you if there's anything that you need. We will continue to reach out to you, as we have been, to check on your well-being and support our students with their learning.

I am sure that you have heard many different versions of the governor's executive orders regarding the continuation of learning during this period of school closure. The short version and Richfield's plan will require the following:

A) Students will be expected to participate in school. Participation is established by work completion. (Completing and turning in the work packets for Pre-K through 2nd grade and the online assignments for grades 3rd through 8th, provided by the classroom teacher, ESL teacher, Special Education Teacher, Art and Music teacher.

B) Attendance will be determined by completion of the work (work must be turned in) as well as participation in the weekly check-in from the classroom teacher.

C) The assignments will be graded and teacher feedback will be provided at the weekly check-in sessions. These assignments are MANDATORY and need to be completed and turned in each week. **PLEASE MAKE SURE YOUR CHILD'S NAME IS ON EVERY ASSIGNMENT.**

D) Parent communication during this time is a must. Please make sure that you have updated your contact information (email and phone number) with your child's teacher.

You can turn in your packets the following ways:

- a) Anytime, any day at the Richfield Road Campus. Walk up the covered walkway and by the front office doors you will see a tub with a grade level designation on it. Make sure your child's name is on all work, put in the bin with his/her grade level.
- b) Every Thursday, beginning May 5th, Center Road, you can pick up **breakfast/lunch bags** and drop the work off then.

Your child's teacher will inform you of their office hours and your scheduled weekly call.

Our parent Liaisons, Mary Williams and Carolyn Sims, are always available to help you. They have set up dedicated office hours weekly, but will be available to support you during regular school hours. Please contact them should you need support with anything:

Mary Williams: Offices Hours Tuesdays from 10:00 am to 2:00 p.m. mwilliams@richfieldpsa.org
Please leave an e-mail with your name, your child's name and your contact information and she will return your call. Students with last names from letter N to letter Z.

Carolyn Sims: Office Hours are Wednesdays from 10:00 a.m. to 2:00 p.m.
csims@richfieldpsa.org Please leave an e-mail with your name, your child's name and your contact information and she will return your call. Students with last names from letter A to letter M.

Please check facebook and our website for information, work packets and updates. We will update you as the Govenor's Executive Orders are modified.

Stay healthy, stay safe.

Pamela Haldy
Superintendent
Richfield PSA