

**Richfield Public School Academy
School Emergency Drills
Documentation Form
2020 - 2021 School Year**

Type of Drill

- Fire Drill (6 required)
- Tornado (2 required)
- Lock Down (2 required)

Time of Drill

Standard

- Class Change
- Lunch/Recess
- Other Event

Name of reporting school: Richfield Public School Academy

Date of Drill: 11/3/2020 **Time of Drill:** 8:30 (AM/PM)

Drill was: Announced **Unannounced**

Exact time required to evacuate/secure building: **2 minutes 54 seconds**

Total number of participants: **43**

Comments/Remarks: The alarm was shut off at **8:32 AM**

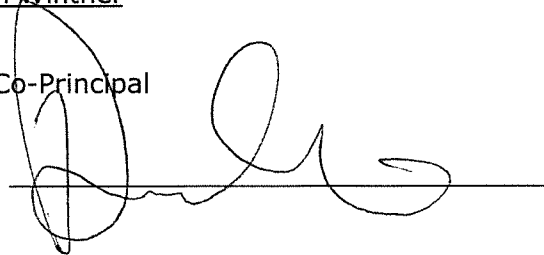
Teachers and students were out of the building quickly and quietly. All teachers had their Red/Green cards ready and all students were accounted for.

This report is the emergency drill **#1** for the school year.

Name of person conducting drill: Dan Winther

Title of person conducting drill: 3-5 Co-Principal

Signature of person conducting drill:

A handwritten signature in black ink, appearing to read 'Dan Winther', is written over a horizontal line. The signature is cursive and somewhat stylized.